

# Askham Bryan Parish Council

Parish Council Meeting to be held on Thursday 18 November 2021 at 7pm in the Village Hall

## AGENDA

1. To receive and approve where requested apologies for absence and to note that there were no requests that the vacancy due to the resignation of Kirsty Smahon be filled by election and that the vacancy can now be filled by co-option.
2. To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests and to receive and consider any applications for dispensation.
3. Public Participation.
4. To **approve & sign the minutes** of the meeting of the Parish Council held on 21<sup>st</sup> October 2021
5. **Planning Matters**
  - a) **Planning Applications Received**
    - i. 21/02261/FUL - Westfield House, 155B Main Street - Single storey rear extension after demolition of existing conservatory.
    - ii. 21/02313/TCA - 109 Main Street - Re-pollard Maple tree in a Conservation Area.
    - iii. 21/02314/TCA - The Old Cottage, 72 Main Street - Heavy crown reduce 1no. Willow tree to a monolith - tree works in a Conservation Area.

The Clerk has replied to these using delegated authority.
  - b) **Planning Decision Notices Received**
    - i. None
6. To receive the **North Yorkshire Police Crime Report**
7. Ward Councillor's Report
8. **Other Matters**
  - 8.1 Report of a meeting on 18<sup>th</sup> November between the college and representatives of Askham Bryan, Askham Richard and Copmanthorpe Parish Councils attended by Cllr. Steele.
  - 8.2 To consider the revised quotation for the "Manchester" bollards.
  - 8.3 To note that the trees proposed for the Platinum Jubilee of Her Majesty Queen Elizabeth II come in packs of at least fifteen trees. To consider which type of plaque to order.
  - 8.4 To note that a quotation for addressing the repairs identified in the annual playground inspection has been requested and to consider a budget for such repairs.
9. To consider **financial issues** as below
  - 9.1 To consider the budget and precept for 2022/23.
  - 9.2 Bank Reconciliation – report on current finances and to note that the second instalment of the precept has been received.
  - 9.3 Review of bank mandate to ensure three signatories.
  - 9.4 Report of invoices to be paid.
    - Clerk's Salary 01/10/21 to 31/10/21 plus deductions payable to HMRC.
    - Clerk's Salary 01/11/21 to 30/11/21 plus deductions payable to HMRC.
    - Poppy Shop – Wreath - £17.99 (£3.67 VAT) plus £3.99 delivery.
    - Card for a former Councillor - £1.85
10. To consider **Correspondence** received by the Clerk since the last meeting and agree further action where necessary (283-288) and to report on posts made on Facebook.
11. To receive the Action Tracker and note progress of previously agreed actions.

**12. Date of next meeting.**

20<sup>th</sup> January 2022 to be held at the Village Hall at 7pm